

SPECIFICATION	ESSENTIAL	DESIRABLE	HOW IDENTIFIED
<p><b>Relevant Experience</b></p>		<ul style="list-style-type: none"> <li>• Previous experience of working with children, preferably as a Midday Supervisory Assistant</li> <li>• Experience of working as part of a team to achieve objectives</li> </ul>	<p>Application Form Interview</p>
<p><b>Education and Training</b></p>	<ul style="list-style-type: none"> <li>• Good standard of written English</li> <li>• Ability to communicate effectively in English</li> </ul>	<ul style="list-style-type: none"> <li>• Current First Aid certificate</li> </ul>	<p>Application Form Interview Certificates</p>
<p><b>Skills, Knowledge and Attributes</b></p>	<ul style="list-style-type: none"> <li>• Good communication skills</li> <li>• Ability to have positive interactions with children of all ages</li> <li>• Ability to work with children from a wide range of social and cultural backgrounds</li> <li>• Ability to help children resolve conflicts constructively</li> <li>• Ability to deal in a calm and confident manner with behavioural issues</li> <li>• Ability to use own initiative to deal effectively with minor accidents, injuries and other incidents involving children</li> <li>• Able to maintain confidentiality at all times about school issues, within</li> </ul>	<ul style="list-style-type: none"> <li>• Knowledge and understanding of Health &amp; Safety standards within a school setting, particularly security</li> <li>• Knowledge of Safeguarding</li> </ul>	<p>Application Form Interview References</p>

	<ul style="list-style-type: none"> <li>school and in the wider community</li> <li>Ability to record clear and accurate incident/accident reports</li> </ul>		
<p><b>Other Job Specific Requirements</b></p>	<ul style="list-style-type: none"> <li>A willingness to promote the ethos of the school</li> <li>Commitment to understand and comply with the requirements of the Health and Safety at Work Act 1974</li> <li>A willingness to undertake further training and development within the role</li> </ul>		<p>Application Form Interview</p>
<p><b>Social Skills</b></p>	<ul style="list-style-type: none"> <li>Flexible approach to work</li> <li>Awareness of the importance for confidentiality</li> <li>Ability to work with a variety of different people</li> <li>Courteous and polite</li> </ul>	<ul style="list-style-type: none"> <li>Able to deal with challenging situations</li> </ul>	<p>Application Form Interview</p>
<p><b>Motivation</b></p>	<ul style="list-style-type: none"> <li>Enthusiasm and energy to work as part of a team</li> <li>Committed to providing a high quality service</li> <li>Self-motivated</li> </ul>		<p>Application Form Interview References</p>
<p><b>Physical Characteristics</b></p>	<ul style="list-style-type: none"> <li>Good attendance record</li> <li>Flexible approach</li> <li>Projects professional image for the school</li> </ul>		<p>Interview References</p>